april

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Applicant Maternity / Paternity / Adoption Leave Letter

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Applicant Maternity / Paternity / Adoption Leave Letter

April reference number:	
Applicant(s) name:	
Start date of leave	

Return to work salary details	
Job title:	
Type of employment	Permanent, other (please advise)
Planned return date of leave	
Gross annual basic salary upon return to work:	£
Gross guaranteed annual allowances upon return to work:	£ Details
Regular or contractual deductions e.g.: student loan, holiday purchase	£ £ Details:

Additional information

I certify that all the information provided above is a true and accurate reflection of my current circumstances.

Signature

Date

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